



National Productivity Council
Under DPIIT, Ministry of Commerce & Industry, Government of India
5-6 Institutional Area, Lodhi Road, New Delhi – 110003
Advertisement No 126 . Admin-NPC/KOL/CONS/02/2026
Date 18.09.2026
Engagement of Persons on Contract

National Productivity Council (NPC) is an autonomous body under DPIIT, Ministry of Commerce & Industry, Government of India and it promotes productivity consciousness in the country for sustainable socio-economic development through productivity promotion and dissemination through consultancy, research, and training activities in different sectors of the economy.

NPC, Headquarters (HQ), New Delhi invites applications from suitable person(s) for the following post, as detailed below, purely on contractual basis:

Sl. No.	Functional role	Eligibility criteria	Work responsibilities	Others
01	Sr. Consultant	Qualification: Engineering Graduate with Post Graduation in Industrial Engineering (IE)/Management Required skills: - MS Word, MS Excel, MS PowerPoint, Data Analysis - Report Writing - Communication skills Required experience: Sr. Consultant –At least 15 years of experience in industrial engineering, manpower assessment studies; Experience in NPC's studies/ projects will be preferred Domain experience: Experience in the areas of Industrial Engineering, Manpower Assessment Data Collection, MIS reporting and data analysis: Experience in data collection, analysis, MIS dashboards Report writing: Experience in preparing reports, presentations Reports Finalisation: Discussions, Presentations, prepare final reports	- Carry out data collection, Industrial Engineering, Manpower Assessment Studies in assigned locations - Collaborate and coordinate with team members and external stakeholders, including clients, etc. - Maintain confidentiality and accuracy in communications with different Stakeholders. - Prepare various required reports - Perform any other work assigned by the competent authority	Type of Engagement: Purely Contractual Basis Place of Deployment: Regional Directorate, Kolkata Field Study: PAN West Bengal No. of Persons required: 2 Contract Period: 5 Months Remuneration (Rs./ Month): Maximum Rs. 1,10,000/- (depending on performance in selection process)

Terms & Conditions:

- The engagement shall be purely on a contract basis and will not confer any right for regular appointment in NPC or in its associated organizations. The contractual person shall not be entitled to any benefits/ compensation/ absorption /regularization of service in the National Productivity Council. The contractual person shall not claim any benefit/compensation/absorption/ regularization of service with NPC under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
- **Working Hours, Travelling and Daily Allowance, Leave etc.**
The contractual person shall be governed as per applicable provisions of NPC for the assigned assignment(s).
- **General Conditions:**
 1. In case the performance of the contractual person is not satisfactory, or she/he fails to perform/carry out the functions entrusted or otherwise, or she /he is found in-disciplined or wanting, then NPC may terminate the contract at any time without giving any notice and also without assigning any reason thereof.
 2. The contractual person shall be required to produce original documents and certificates in support of her/his age, qualification and experience at the time of joining failing which her/his offer of engagement shall stand withdrawn.
 3. NPC reserves the right to cancel or withdraw this advertisement at any time without assigning any reason whatsoever.
 4. All candidates should have their own laptop for this job. No laptop will be provided by the Organization. Application can be submitted by sending application as per **Annex-AF** along with scans of self-attested copy of all requisite documents and latest photo via email to kolkata@npcindia.gov.in on or before **30/09/2026 by 3:00 PM**.

In the subject of the email: Name of the Post applied for, Advertisement No. should invariably be mentioned. Incomplete applications as well as applications without self-attested scanned copies of documents will be rejected.

Application for Engagement as Contractual Person in NPC

Name	
Mother's/ Father's /Husband's Name	
Date of Birth (Self-attested copy of proof of date of birth to be enclosed)	
Address for Correspondence	
Permanent Address	
AADHAAR No. (Self-attested copy to be enclosed)	
Contact No./Nos.	
Email ID	
Post applied for	
Educational/Technical Qualification (s) (Documents should be self-attested as true copy)	
Details of experience to be attached in proforma appended as "APPENDIX"	Duly filled proforma is attached. "APPENDIX"
Date of retirement and name of the Office where the Officer was last working; Enclose the copy of PPO/ Official Retirement Order (In case of retired person)	
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true to the best of my knowledge and belief. I have carefully read the terms and conditions mentioned in the advertisement done by NPC and they are acceptable by me. I certify that no disciplinary proceedings are pending against me, as on date. I also state that I have disclosed all material facts.

Date:**Signature of the Applicant :****Name of Applicant :**

DETAILS OF EXPERIENCE

Period (Starting from the last)	Name of Office/Organization	Post, Remuneration or Pay Band with Grade Pay/ Pay-Level, if applicable	Description of duties performed

Date:**Signature of the Applicant :
Name of Applicant :**